

WHAT IS A YMCA ACCOUNT?

A YMCA Account gives you access to leadership development resources, your transcript, elearnings, frequently requested program certification information, and links to other tools.

Not everyone needs access to all the Y's resource through Exchange. So a YMCA Account is designed to give access to the important resources and tools that everyone associated with the Y may need.

If you do not have access to Exchange, when you sign in you'll see:

WELCOME TO YOUR YMCA ACCOUNT

- Request Access to Exchange Access to Exchange is limited to YMCA staff, volunteers and retirees.
- ① Learning & Career Development Center (LCDC)

Content has been moved to the new LCDC site. Please visit LCDC to:

- · Find a scheduled YMCA class or event
- · Find descriptions and requirements for YMCA courses
- · Find Course revisions for trainers
- · Link to online classes including New Employee Orientation
- · Find aquatics and health and well-being certification information
- View upcoming YMCA regional training events
- · Complete the Team Leadership Certification Test
- · View/Print your Training Transcript

Tools

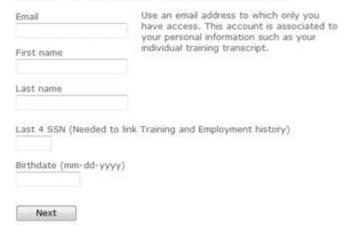
- ① Apparel Store
- Brand Resource Center
- ① Program Store

Create a YMCA Account

- Go to <u>yexchange.org</u>.or <u>www.services.ymca.net</u> You will see the SIGN IN TO MY ACCOUNT page.
- 2. Click the **Click here to register** link under New Account.
- 3. Fill out the appropriate information.



REGISTER A NEW YMCA ACCOUNT



- 4. Verify your information.
- 5. Choose the YMCA with which you are affliated by **entering the city and/or state**.
 - Note: If you are not affliated with a Y you can click the I am not affliated with a YMCA button.
- 6. Click the Find Your YMCA button.
- 7. Click the **select** button next your YMCA..



- 9. On the next screen, create a password.
- 10. Read and accept the **Posting and Use Rules** and the **Terms of Use**.



11. Click the **Create my YMCA account** button. The following screen will appear:



12. When you will be taken to the YMCA Account Home page or you can click Home at the top of the page.